



MEMORANDUM

January 15, 2020

To: USC Faculty
Cc: Academic Senate Executive Board Members
From: Professor Julie Nyquist, Chair
USC Academic Senate Award Committee
Subject: Call for Nominations: Distinguished Faculty Service and Walter Wolf Awards

Dear Colleagues,

The purpose of the Distinguished Faculty Service Award is to honor faculty service to the University that is beyond normal research, administrative, clinical and teaching responsibilities. The nominee must have contributed by service to the Senate or other university initiatives in relation to faculty governance in some exceptional manner. These contributions could include leadership on a Senate Committee, Joint-Appointed University Committee, or on a school Faculty Council. Since this award recognizes a lifetime of service, the nominee would normally have at least 10 years of service within USC. Nominations can be initiated by any member of the Faculty Assembly (full-time faculty and librarians on any authorized track) and can be supported by other faculty or staff members.

Nominations can be submitted via email and should include:

- Name and title of individual making the nomination and how you know the nominee
- Name and title of individual being nominated; faculty and administrative title, if relevant
- Bullet listing of university service that includes Senate work, University initiatives, or faculty governance contributions
- Explanation of reasons that the service is distinguished and deserving of recognition

A list of previous awardees can be found on the Academic Senate website at:

<https://academicsenate.usc.edu/files/2019/05/Distinguished-Faculty-Service-Awardees-as-of-May-2019.pdf>

Emails should be sent to the chair of the committee, Julie Nyquist (nyquist@usc.edu) and copied to Connie Roque (croque@usc.edu). We must receive your nomination and full documentation by 5pm on March 2, 2020 in order for the task force to consider your nomination.

These awards will be presented at the Senate meeting following our May meeting. Please remember: it is in your interest to honor those who have provided extraordinary service on your behalf!

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January 15, 2020

Thank you in advance for your thoughtful suggestions.

Sincerely,

Julie G. Nyquist
Chair, USC Academic Senate Awards Committee