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2 **ACADEMIC SENATE**

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4 **UNIVERSITY OF SOUTHERN CALIFORNIA**

5 Meeting of November 9, 2016

6  
7 University Club, 2nd Floor, Scriptorium Room  
8 2:00 - 4:00 p.m.  
9

10 **Present:** Y. Bar-Cohen, N. Benbassat, K.A. Breisch, R. Broyer (alternate for T. Tucker), S. Bucher, N. Burle, J. Cain, P.  
11 Cannon, J. Chisum, R. Davila, M. Eshaghian, P. Fiss, B. Girandola, L. Golubchick, L. Hoffman, E. Horowitz, J. Kagan, R.  
12 Labaree, D. Lawrence-Hughes, M. Lee, R. Lonergan, E. McCann, J. McLaughlin Gray, J. Nyquist, S. Palmer, J. Parr, D.  
13 Pecchenino, G. Peters, M. Polikoff (alternate for M. Pensavalle), R. Rasmussen, K. Rodgers, P. Rosenbloom, K. Servis, S.  
14 Shroyer, N. Stoubis, T. Tambascia, Z. Unno, A. Uyeshiro, A. Wilcox, D. Williams

15  
16 **Absent:** M. Apostolos, M. Aranda, M. Burgos, E. Collins, S. Curran, S. Daneshmand, G. Giuliano, R. Jubran, WM. Kast,  
17 A. Ouellette, J. Sapkin, R. Smith, R. Watanabe

18  
19 **Guests:** G. Clark, R. Hall, M. Levine, M. Quick, C. Resnik  
20

21 **AGENDA**

22  
23 Paula Cannon, Academic Senate President, called the meeting to order at 2:00 pm.

24  
25 **Approval of October Senate meetings draft minutes**

26 October draft minutes were presented for discussion and approval.

27  
28 *Jeff Chisum moved; Robert Rasmussen seconded; 28 in favor; 0 opposed; 0 abstentions*

29  
30 **Dialogue with USC's Provost, Michael Quick**

31 Michael Quick, USC Provost, thanked the senate for the smoking resolution and provided updates  
32 on unionization, childcare, Dean searches, wicked problems, student health, political discussion,  
33 first year acclimation class, and wicked problems.

34  
35 Thanked the senate for passing smoking resolution. The Senate resolution follows passage of  
36 similar resolutions by the undergraduate, graduate and staff assemblies. There will be a memo  
37 sent out from the Provost office.

38  
39 A provider has been found to run HSC (Bright Horizons) and UPC childcare (a different provider).  
40 There will be separate rates for each campus. New providers are asking for higher level of costs to  
41 run the centers appropriately. For parents who already have a child in care – University will cap  
42 the costs for them and the university will subsidize the difference. Rates will be higher for new  
43 enrollees. These rates are still competitive with the market as far as we know.  
44

45 New Dean of the Keck school will be announced on November 9, 2016. There are also searches  
46 on-going for Annenberg and Architecture schools. For Annenberg, we have semi-finalists coming  
47 in for airport interviews. For Architecture, airport interviews will probably take place in January.  
48 Targeting finalists in February or March. Process is going as expected.

49  
50 Last spring a task force was convened to look at Student Health Services. We have great doctors  
51 at Keck, but those aren't the doctors that the students see. Tasked to come up with a plan to have

52 our Keck doctors are to see our students. Target is to implement by July of next year. This will  
53 allow student care locally to be on the same health care system as Keck.

54  
55 Student religious affairs are continuing to facilitate political discussions with students.

56  
57 A discussion was opened on what should be provided for first year student acclimation. What will  
58 that look like? Can we make them better prepared in terms of alcohol use, drug use, stress, and  
59 mental health? A request was made to the Academic Senate to provide feedback. OT school has  
60 outcomes on time management, stress that can possibly be explored.

61  
62 A memo on wicked problems was sent on September 27, 2016 (titled [“Steering Committees for  
63 USC’s Commitment to Confronting 21st Century Challenges”](#)). Deans are organizing to come up a  
64 roadmap on how to attack these major problems. The lead Deans are:

- 65 • Homelessness – Dean Social Work
- 66 • Lifespan Health (especially aging and dementia) – Dean Gerontology
- 67 • Security (Cyber and Food security) and Sustainability – Dean Engineering
- 68 • Art for Social Change – Dean Music and Dance

69  
70 **Report back re Email Retention Policy**

71 Paula Cannon reported back on the email retention and forwarding policy from our discussion  
72 with the USC CIO at the October meeting. Memo was sent on the policy and timing on October  
73 27, 2016 (titled [“Cybersecurity and USC’s Policy on Email Retention, Forwarding, and Business  
74 Use”](#)). Memo was drafted with active feedback from the Executive Board.

75  
76 Key points:

- 77 • 16-month retention policy for emails in default folders (emails in personal folders will be  
78 kept in perpetuity)
- 79 • Automatic forwarding will not be allowed to non-USC controlled email systems

80  
81 Timing of implementation:

- 82 • On January 18, 2017, the retention limit will be applied to staff email.
- 83 • On March 15, 2017, the retention limit will be applied to faculty, affiliate, and emeriti  
84 email.
- 85 • On March 15, 2017, the automatic forwarding of USC email to external domains will be  
86 disabled for staff, faculty, emeriti, and affiliates.

87  
88 Issues identified by ITS regarding the use of Google supported email systems were sent to Google  
89 by Viterbi faculty for feedback. Responses will be forwarded to Doug Shook, USC CIO, for review.

90  
91 **Update on USC Childcare**

92 Rebecca Lonergan, Administrative Vice President of the Academic Senate, Gould School, provided  
93 an update on the USC child care situation. In addition to what the Provost stated, the Senate has  
94 been involved. Contracts are signed, there will not be a gap in care, and capacity has been  
95 increased:

- 96 • HSC: 65 -> 200
- 97 • UPC: 132 -> 272

98  
99 Some items to consider going forward include: tiered price structures for staff/students with  
100 lower income.

101  
102 The FEEC committee will continue to look at what other high-functioning child care facilities at the  
103 other universities to see how we can continuously improve.

104  
105 **Discussion re Employee Health Benefits premiums**

106 Discussion was deferred. Key speaker could not make it to this meeting. Rescheduled for January  
107 meeting.

108  
109 **Endorsement of the Research Committee Final Report on International Collaborations and**  
110 **Export Controls**

111 A call to endorse the [“Research Committee Final Report on International Collaborations and](#)  
112 [Export Controls”](#) was introduced. Dan Shapiro, Director of Research Compliance and Leana  
113 Golubchik, Chair, Research Committee provided an overview of the document.

114  
115 *Rebecca Lonergan motioned to endorse; Jeff Chisum seconded; 33 in favor; 0 opposed; 0*  
116 *abstentions.*

117  
118 **Discussion on the RTPC White Paper**

119 Jeff Chisum, Co-Chair, RTPC Faculty Affairs Committee, Dornsife College, and Dorine Lawrence-  
120 Hughes, Co-Chair, RTPC Faculty Affairs Committee, Annenberg School, provided an overview RTPC  
121 committee’s focus this academic year while they continue to build off of what was discovered out  
122 of the [RTPC Whitepaper](#), in particular the survey of peer institutions.

123  
124 Key focus areas include:

- 125 • Reward and retain out top faculty. Practices at peer institutions range from multi-year  
126 contracts to explicitly stating that certain faculty can only be fired for cause. Better  
127 provisions for job security.  
128 • Sabbaticals for RTPC. Some peer institutions do this.

129  
130 **Announcements**

131 Paula Cannon, Academic Senate President

132 (a) This semester, no meeting will be held at HSC

133 (b) The December 14th Senate meeting will be held at the School of Dentistry, Blaire  
134 Rooms A, B, C

135 (c) The joint Provost/Senate Retreat is tentatively scheduled on either February 10 & 11,  
136 2017 or February 17 & 18, 2017. Please hold both dates and we will confirm at a later  
137 date.

138 New Business

- 139 • Student safety, car safety, campus safety – Bike

140  
141 **Announcements**

142 Meeting was adjourned at 3:50pm

143  
144 Respectfully submitted,

145  
146 

147  
148 Mike S. Lee

149 Secretary General of the Academic Senate