ACADEMIC SENATE

UNIVERSITY OF SOUTHERN CALIFORNIA
Meeting of November 9, 2016

University Club, 2nd Floor, Scriptorium Room
2:00 - 4:00 p.m.


Guests: G. Clark, R. Hall, M. Levine, M. Quick, C. Resnik

AGENDA

Paula Cannon, Academic Senate President, called the meeting to order at 2:00 pm.

Approval of October Senate meetings draft minutes
October draft minutes were presented for discussion and approval.

Jeff Chisum moved; Robert Rasmussen seconded; 28 in favor; 0 opposed; 0 abstentions

Dialogue with USC’s Provost, Michael Quick
Michael Quick, USC Provost, thanked the senate for the smoking resolution and provided updates on unionization, childcare, Dean searches, wicked problems, student health, political discussion, first year acclimation class, and wicked problems.

Thanked the senate for passing smoking resolution. The Senate resolution follows passage of similar resolutions by the undergraduate, graduate and staff assemblies. There will be a memo sent out from the Provost office.

A provider has been found to run HSC (Bright Horizons) and UPC childcare (a different provider). There will be separate rates for each campus. New providers are asking for higher level of costs to run the centers appropriately. For parents who already have a child in care – University will cap the costs for them and the university will subsidize the difference. Rates will be higher for new enrollees. These rates are still competitive with the market as far as we know.

New Dean of the Keck school will be announced on November 9, 2016. There are also searches on-going for Annenberg and Architecture schools. For Annenberg, we have semi-finalists coming in for airport interviews. For Architecture, airport interviews will probably take place in January. Targeting finalists in February or March. Process is going as expected.

Last spring a task force was convened to look at Student Health Services. We have great doctors at Keck, but those aren’t the doctors that the students see. Tasked to come up with a plan to have
our Keck doctors are to see our students. Target is to implement by July of next year. This will allow student care locally to be on the same health care system as Keck.

Student religious affairs are continuing to facilitate political discussions with students.

A discussion was opened on what should be provided for first year student acclimation. What will that look like? Can we make them better prepared in terms of alcohol use, drug use, stress, and mental health? A request was made to the Academic Senate to provide feedback. OT school has outcomes on time management, stress that can possibly be explored.

A memo on wicked problems was sent on September 27, 2016 (titled “Steering Committees for USC’s Commitment to Confronting 21st Century Challenges”). Deans are organizing to come up a roadmap on how to attack these major problems. The lead Deans are:

- Homelessness – Dean Social Work
- Lifespan Health (especially aging and dementia) – Dean Gerontology
- Security (Cyber and Food security) and Sustainability – Dean Engineering
- Art for Social Change – Dean Music and Dance

**Report back re Email Retention Policy**

Paula Cannon reported back on the email retention and forwarding policy from our discussion with the USC CIO at the October meeting. Memo was sent on the policy and timing on October 27, 2016 (titled “Cybersecurity and USC’s Policy on Email Retention, Forwarding, and Business Use”). Memo was drafted with active feedback from the Executive Board.

Key points:

- 16-month retention policy for emails in default folders (emails in personal folders will be kept in perpetuity)
- Automatic forwarding will not be allowed to non-USC controlled email systems

Timing of implementation:

- On January 18, 2017, the retention limit will be applied to staff email.
- On March 15, 2017, the retention limit will be applied to faculty, affiliate, and emeriti email.
- On March 15, 2017, the automatic forwarding of USC email to external domains will be disabled for staff, faculty, emeriti, and affiliates.

Issues identified by ITS regarding the use of Google supported email systems were sent to Google by Viterbi faculty for feedback. Responses will be forwarded to Doug Shook, USC CIO, for review.

**Update on USC Childcare**

Rebecca Lonergan, Administrative Vice President of the Academic Senate, Gould School, provided an update on the USC child care situation. In addition to what the Provost stated, the Senate has been involved. Contracts are signed, there will not be a gap in care, and capacity has been increased:

- HSC: 65 -> 200
- UPC: 132 -> 272

Some items to consider going forward include: tiered price structures for staff/students with lower income.
The FEEC committee will continue to look at what other high-functioning child care facilities at the other universities to see how we can continuously improve.

**Discussion re Employee Health Benefits premiums**
Discussion was deferred. Key speaker could not make it to this meeting. Rescheduled for January meeting.

**Endorsement of the Research Committee Final Report on International Collaborations and Export Controls**
A call to endorse the “Research Committee Final Report on International Collaborations and Export Controls” was introduced. Dan Shapiro, Director of Research Compliance and Leana Golubchik, Chair, Research Committee provided an overview of the document.

*Rebecca Lonergan motioned to endorse; Jeff Chisum seconded; 33 in favor; 0 opposed; 0 abstentions.*

**Discussion on the RTPC White Paper**
Jeff Chisum, Co-Chair, RTPC Faculty Affairs Committee, Dornsife College, and Dorine Lawrence-Hughes, Co-Chair, RTPC Faculty Affairs Committee, Annenberg School, provided an overview RTPC committee’s focus this academic year while they continue to build off of what was discovered out of the *RTPC Whitepaper*, in particular the survey of peer institutions.

Key focus areas include:
- Reward and retain out top faculty. Practices at peer institutions range from multi-year contracts to explicitly stating that certain faculty can only be fired for cause. Better provisions for job security.
- Sabbaticals for RTPC. Some peer institutions do this.

**Announcements**
Paula Cannon, Academic Senate President
(a) This semester, no meeting will be held at HSC
(b) The December 14th Senate meeting will be held at the School of Dentistry, Blaire Rooms A, B, C
(c) The joint Provost/Senate Retreat is tentatively scheduled on either February 10 & 11, 2017 or February 17 & 18, 2017. Please hold both dates and we will confirm at a later date.

**New Business**
- Student safety, car safety, campus safety – Bike

**Announcements**
Meeting was adjourned at 3:50pm

Respectfully submitted,

Mike S. Lee
Secretary General of the Academic Senate