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3 **ACADEMIC SENATE**
4 **UNIVERSITY OF SOUTHERN CALIFORNIA**

5 Meeting of May 13, 2015

6 University Club, 2nd Floor, Scriptorium Room: 2:00 - 4:00 pm

7 Present: P. Cannon, L. Carver, J. Chisum, G. Clark, E. Collins, A. Crigler, R. Davila, A. Dowd, C. Gomer,
8 H. Greenwald, M. Gundersen, S. Gupta, A. Hancock, J. Kagan, J. Kopcsak, R. Lonergan, M. Madden, O.
9 Mayer, J. McLaughlin Gray, M. Moghaddam, K. Murphy, S. Palmer, L. Palinkas, B. Rathbun, P.
10 Rosenbloom, D. Ruddell, J. Silvester, I. Steinberg, M. Vicedo, E. Webb, W. Ziebis

11 Absent: J. Barnett, S. Curran, D. Oakes, A. Ouellette, R. Paulson, W. Petak, B. Rathbun, C. Russell, R.
12 Smith, J. Steele, C. Wang, M. Weinstein, R. Weintraub, R. Weisberg

13 Guests: D. Elliott, M. Eshaghian, E. Johnson, M. Levine, J. Parr, C. Zachary

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15 **CALL TO ORDER**

16 The meeting was called to order by President John Silvester at 2:02 pm.

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18 **Approval of minutes from the April Academic Senate meeting**

19 The meeting minutes were amended to correct attendance: Irving Steinberg and Suzanne
20 Palmer were both present at the April meeting; Rebecca Lonergan moved for approval of the
21 minutes as amended and Oliver Mayer seconded. Minutes approved 23 in favor; 0 opposed; 1
22 abstention.

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24 **Election Results – Introduction of Officers and Executive Board Members for 2015-2016**

25 Incoming president and chair of the nominating committee Ginger Clark announced and
26 congratulated the winners of the election. A list of the officers and executive board was
27 included in the packet.

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29 **Announcement of the Distinguished Faculty Service Awards and Walter Wolf Award For**
30 ***Defense of Academic Freedom and Faculty Rights***

31 John Silvester announced the winners of these awards, which were presented last week at the
32 Academic Senate dinner on behalf of Peter Conti, Chair of the Task Force on Distinguished
33 Faculty Service, who could not attend today's meeting.

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35 **Report from the Academic Senate Faculty Handbook Committee**

36 Sandeep Gupta, Chair of the Academic Senate Faculty Handbook Committee, reviewed two
37 sets of changes to the handbook that are both on their second reading.

- 38 1. Minor Changes to Chapter 6
39 Passed unanimously
40 2. Proposed changes to all Chapters except Chapter 6
41 Passed unanimously

42
43 **Update from the Subcommittee on Sustainability**

44 Please visit this link: <https://wecandomoreusc.wordpress.com>

45 Jeremy Kagan, Member of the Subcommittee on Sustainability, discussed the Sustainability
46 2020 report that was part of the Senate packet and requested a motion. John Silvester drafted
47 a motion moved by Els Collins and seconded by Rebecca Lonergan that the university develop
48 a formal plan on sustainability and actions that it will take with the report as an excellent starting
49 point. The motion passed unanimously.

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Discussion regarding the Conflict of Interest Policy (3:10 - 3:25)

This part of the agenda was scratched from the agenda in order to gather more information and context; it will be taken up again in the fall.

University-wide Committees (3:25 - 3:35)

a) Nomination Process – nominations are rolling in and John is in the process of sorting through those. The formal deadline is today but if some additional nominations roll in over the next couple of days they will be taken under consideration.

b) Committee on Finances and Enrollment – John announced that the provost has appointed the Senate Executive Board to be the members of this committee as a step toward further shared governance and collaboration.

c) Committee on Campus Climate – Ginger Clark explained the origin and plan for the campus climate committee, which emerged from the mini-retreat held on March 6th about race & policing. The committee will host a couple of mini-retreats (one each semester) next fall.

d) Faculty Oversight Committee on Analytics and Institutional Research (correct the name of the committee) many different parts of the university are collecting increasing amounts of data (the shift from Blackboard to the Cloud; the HIPAA restricted data being collected by Engemann. John Silvester is proposing a new committee and will propose to Provost Quick next week now that the Senate has been able to offer feedback about the creation of this new committee.

Committee Final Reports

a) Committee on Faculty Rights and Responsibilities – the recommendation of this committee was to expand the access regarding the resolution of such cases beyond the Senate president to the co-chairs of the Faculty Rights and Responsibilities Committee will be discussed at length in the fall; John Silvester requested a motion that the Senate accept the report and take up the recommendations in depth next fall (Rebecca Lonergan seconded). Motion passed: 24 in favor; 0 opposed; 1 abstention

b) Committee on Non-Tenure-Track Faculty Affairs – the Senate discussed whether a one-time Task Force is necessary to collaborate closely with the Committee on NTT Faculty Affairs (perhaps having one of the committee co-chairs sit as a member of the Task Force) to address the multiple problems facing part-time faculty in particular as a supplement to the recommendations identified in the committee’s report. There are also a couple of issues that have already been addressed by the provost in response to the report and it’s important that the deans and the schools are aware of some of these university-wide changes. Oliver Mayer moved to accept the report and direct the Senate to work further on the recommendations produced from the hard work of the committee; Ginger Clark seconded. The motion passed: 24 in favor; 0 opposed; 0 abstentions.

c) Advisory Committee on Educational Technology (ETAC) – John Silvester moved to accept the report and Oliver Mayer seconded. The motion passed: 24 in favor; 0 opposed; 0 abstentions.

d) Committee on Information Services Els Collins moved that the report be accepted and Mike Madden seconded; the motion passed: 26 in favor; 0 opposed; 0 abstentions.

e) Committee on Research – Mahta Moghaddam, chair of the Committee on Research, presented the report on mentoring, which is really the product of two years of committee work. A survey of department chairs and other data was gathered prior to crafting the recommendations that are specific to conducting research. Recommendations were mostly along the lines of unifying mentoring visions and programs (that all schools participate by developing their own benchmarks and goals to reach university wide goals

- 102 (e.g. achieving academic excellence is a university-wide goal); recommendations
103 concerning how mentoring is actually performed/programs implemented. Mike Madden
104 moved to accept the report and to promulgate the recommendations to the various
105 schools. The motion passed: 24 in favor; 1 opposed; 0 abstentions.
- 106 f) Committee on Teaching and Academic Programs – following up on his presentation at
107 the April meeting, Committee Co-Chair Andy Lakoff submitted a formal written report
108 that emphasized residential colleges and the new university-wide committee established.
109 Rebecca Lonergan moved and Ginger Clark seconded an acceptance of the report; the
110 motion passed: 24 in favor; 0 opposed; 0 abstentions.
- 111 g) Committee on University Libraries – Committee Co-Chair Oliver Mayer presented the
112 report and emphasized the need for continued attention to the renovation of Leavey
113 Library. Another element that may require additional attention is the restructuring of
114 Library Services, sparked by Dean Catherine Quinlan, as technology changes how
115 information is utilized. John Silvester had a conversation with the Library Faculty
116 Council and recommends a conversation between that Council and the Library
117 Committee in order to encourage further collaboration. Rebecca Lonergan moved to
118 accept the report of the library committee and Oliver seconded; the motion passed: 24 in
119 favor; 0 opposed; 0 abstentions.

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121 **Announcements**

122 John Silvester, President of the Faculty

- 123 a) The Senate Annual Planning Retreat will be held on August 18, 2015 at the California African
124 American Museum

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126 11. New Business

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128 **ADJOURNMENT**

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130 Respectfully submitted,

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132 Ange-Marie Hancock, Ph.D.

133 Secretary General of the Academic Senate

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