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**ACADEMIC SENATE**  
**UNIVERSITY OF SOUTHERN CALIFORNIA**

Meeting of February 18, 2015  
University Club, 2<sup>nd</sup> Floor, Scriptorium Room: 2:00 - 4:00 pm

Minutes

8 Present: P. Cannon, L. Carver, J. Chisum, G. Clark, E. Collins, A. Crigler, S. Curran, R. Davila,  
9 M. Eshaghian (alternate for M. Gundersen), A. Dowd, C. Gomer, A. Hancock, E. Johnson, J.  
10 Kagan, J. Kopcsak, R. Labaree, R. Lonergan, O. Mayer, E. McCann, J. McLaughlin Gray, L.  
11 Miller (alternate for R. Weintraub), K. Murphy, A. Ouellette, L. Palinkas, G. Ragusa, P.  
12 Rosenbloom, J. Silvester, J. Steele, M. Vicedo, C. Wang, W. Ziebis.

13 Absent: J. Barnett, H. Greenwald, M. Madden, D. Oakes, S. Palmer, R. Paulson, W. Petak, B.  
14 Rathbun, C. Russell, D. Ruddell, R. Smith, I. Steinberg, E. Webb, M. Weinstein, R. Weisberg

15 Guests: J. Brown, F. Chang, D. Jones, M. Levine, T. Mazza, A. Menard, M. Quick, C. Zachary

16  
17 **Call to Order** - John Silvester, Academic Senate President (2:04 pm)

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19 **Remembrance and Moment of Silence** for Ann Neville-Jan, Independent Health Professions  
20 Remembrance offered by Paula Cannon and Julie McLaughlin-Gray

21  
22 **Approval of the January 21 Senate meeting minutes** – minutes were amended to include  
23 Andre Ouellette as present, not absent; minutes so amended were approved

24  
25 **Dialogue with the Interim Provost Michael Quick, Interim Provost and Senior Vice**  
26 **President for Academic Affairs**

27 Interim Provost Quick thanked those who participated in the Provost-Senate Retreat and  
28 provided an update on the provost's search. He also confirmed that based on the Senate's  
29 feedback, the guidelines for the upcoming UCAR process have been amended to provide  
30 avenues for faculty to express their concerns about the reviews.

31  
32 **Update on Senate Activities**

33 Ginger Clark reported on the upcoming Campus Climate Mini-Retreat in response to several  
34 policing-related incidents on campus and larger national issues, which will be held on March 6,  
35 2015. The conversation will start initially with a discussion of law enforcement and policing  
36 issues at the national level, then funnel down into the USC climate, with the idea that this will  
37 serve as a springboard for additional conversations and activities next year. Campus climate  
38 was also added to the charge of the Faculty Environment Committee One idea for next year is  
39 to create a separate standing committee to engage these complex issues.

40  
41 John Silvester provided an update regarding campus safety and part-time faculty, two other  
42 issues previously identified as requiring Senate attention. Regarding campus safety, Chief John  
43 Thomas will be on the agenda for the March meeting to talk about issues faculty face regarding  
44 faculty – particularly bicycle and skateboard traffic. The NTT Committee has been working on  
45 issues specific to Part-Time Faculty, and hopes to have some recommendations towards the  
46 end of the year about how to move forward.

47

48 Jeremy Kagan provided an update regarding the Sustainability Committee – the Sustainable  
49 Tracking Assessment Report (STAR) for USC has been under preparation and the  
50 Sustainability Committee has been looking at ideas to improve USC’s current Bronze rating.  
51 STARs Sustainable Tracking Assessment Report for USC has been under preparation  
52

53 Ange-Marie Hancock reported on the Senate Communications Task Force, which has prepared  
54 a survey that will be distributed to all faculty on February 23<sup>rd</sup>.  
55

#### 56 **Discussion with Tony Mazza, Director, Trojan Transportation**

57 Tony Mazza updated the Senate on expanded parking availability at the Shrine parking lot due  
58 to the University Village project (completion expected in November 2016) and ongoing  
59 availability at the Parking Center, which has 1000 spaces available daily, is cheaper and has  
60 free shuttles (it is also a 10-minute walk from the east side of campus). Concerns were raised  
61 about the difficulty of finding parking during the day. Lack of available parking (and the difficulty  
62 of locating any slots that may be open) has caused people to miss important meetings, be late  
63 for class, etc. This is especially true on the southwest part of campus. Open parking lots have  
64 been converted to new buildings, parts of existing parking structures have been converted to  
65 other uses, more reserved slots have been purchased – all of which has reduced the availability  
66 of general use parking spaces. Reserved Parking is for faculty and staff with a demonstrated  
67 need; according to Mazza, the challenge is that people want to park where they work and a  
68 culture shift may be in order, since the need for reserved parking will likely continue.  
69 Suggestions were made that may help: i) allocate a pool of spaces for faculty (since they tend to  
70 have more irregular schedules); ii) use technology to make finding available spaces more  
71 efficient; iii) prioritize the need for adequate parking when new buildings are planned; iv) provide  
72 better incentives to reduce the demand for parking on campus.  
73

#### 74 **Presentation by USG President Andrew Menard**

75 Andrew Menard presented the undergraduate student proposal for instituting a Fall Break that  
76 was originally presented to the Academic Calendar Committee. Both Menard and Frank Chang,  
77 Associate Registrar, took questions regarding possible implementation.  
78

#### 79 **Presentation by Janette Brown, Executive Director, Emeriti Center and Deborah Jones, 80 Retirement Navigator**

81 Janette Brown and Deborah Jones discussed the resources available to retired faculty and the  
82 recently created Faculty Early Retirement program, which is the product of a collaboration  
83 between the Academic Senate and Vice Provost of Faculty Affairs Beth Meyerowitz. These  
84 resources include collaboration for many issues among multiple USC departments. Jones  
85 collaborates with her counterpart in the Benefits Office, and both collaborate with the Center for  
86 Work and Family Life to create a comprehensive set of resources for faculty interested in  
87 making the transition to retirement.  
88

#### 89 **Faculty Council Update**

90 Alicia Dowd, Chair of the Rossier School of Education’s Faculty Council provided an update  
91 about issues addressed by the council. They have recently reviewed the paths by which faculty  
92 join the council – how might they express interest and how do they end up participating in the  
93 council in order to sort out the best practices and procedures for wide participation. The council  
94 has also met twice in the past year with the Director of Part-Time Faculty in Rossier in order to  
95 facilitate participation of the Part Time NTT faculty in faculty governance. No decisions have  
96 been made yet.  
97

98 **Announcements**

99 a) There will be a Mini Retreat held on March 6, 2015 at the Campus Tutor Center,  
100 Rosen Family Screening Theatre

101  
102 b) The deadline for submission of nominations for the Distinguished Faculty Service is March  
103 11, 2015. The memo is attached for your review.

104  
105 c) March 25 Senate Meeting Location Reminder: HSC, ZNI, Herklotz Conference Room 112

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107 d) The Senate Annual Planning Retreat will be held on August 21, 2015 (venue to be  
108 determined)

109  
110 **ADJOURNED, 4:12 PM**

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112 Respectfully submitted,

113

114

115 Ange-Marie Hancock, Ph.D.

116 Secretary General of the Academic Senate

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